

Kirkhill & Bunchrew Community Trust

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Child Protection Procedure

We believe that every child regardless of age has at all times and in all situations a right to feel safe and protected from any situation or practice that results in a child being physically or psychologically damaged. In our group, if we have suspicions about a child's physical, sexual or emotional well being, we will take action.

All volunteers or staff are encouraged to share concerns with the Trust member who has agreed to monitor child protection issues. If the situation is clearly an urgent case, the child is too frightened to go home or we have very serious doubts about the child, we will contact Social Work Services or Police immediately. If our concerns are more general about a child's welfare, then we will discuss these with our Trust's child protection monitor, who would then make a referral to Social Work who will make the necessary arrangements. It is important that all volunteers and staff communicate concerns accurately. To this end, volunteers and staff will follow the procedures below:

- 1) Upon the receipt of any information from a child or suspicions, it is necessary to record what they have seen, heard or know accurately at the time the event occurs;
- 2) Share their concerns with the monitor for Trust and agree action to take;
- 3) Always REFER never INVESTIGATE any suspicions or allegations about abuse.

If we have concerns, we must act. It may be the final piece of the jigsaw that is needed to protect that child or we may prevent other children from being hurt.

Trust Committee Member (Child Protection) Sandra Hogg 01463 831674

Area Social Work Office 01463 724040 Ask for Duty Social Worker

Police Station 01463 715555

Out of hours Social Work 08457 697284

Emergency Service

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